

Business Analyst



Empowered Systems is a leading provider of audit, risk and compliance solutions with an expansive global customer base. To accommodate the needs of our growing organization, we are looking for a [Business Analyst] to work within our Product Team.

The Business Analyst is a critical role to supporting our Product Development Teams reporting directly to our Global Head of Product. In the role you will ensure consistency of product change specification, prioritisation and ultimately release to our growing community of 500 customers.

We are seeking a candidate adaptive planning, swiftness to changes, empowering people, early delivery, and continuous improvement.

The starting salary for the role will be market competitive plus bonus with a comprehensive benefits package and work from home flexibility. Experience working with software development teams and Agile methodologies is preferred.

Responsibilities

- Working closely with clients, technicians, customer support, technical authors and managerial staff
- Conducting meetings and presentations to share ideas and findings
- Elicit business requirements from users and subject matter experts
- Define and document requirements
- Analyze and prioritize requirements
- Write functional specifications; Lead development of common standards and tools
- Managing competing resources and priorities
- Performing user acceptance testing
- Work with Technical Writer to create best-in-industry, easy-to-use customer product documentation and user reference materials
- Assists in operational rollout and support

Skills and Qualifications

- Bachelor's degree in Business Administration, Computer Science, Technology administration or other related discipline
- Minimum of [3] years experience
- A team player who works well with technical and non-technical resources
- Excellent oral and written communication skill
- Ability to take strategic direction from executive management
- Ability to see tasks through to completion without significant guidance
- Previous experience with Atlassian Jira beneficial
- Certified in Agile methodologies and Business Analyst related courses beneficial

Empowered Systems is an equal opportunity employer